



**4/2020 (IV. 23). Instruction of the Dean on the order of the final examination at the Faculty of Public Health**

**(On the basis of the Temporary Rules and Regulation of the University of Debrecen and Annex 4 Part XII. Rules and Regulations of the Faculty of Public Health)**

The Dean of the Faculty, taking into account the epidemiological measures taken by the Government of Hungary, the relevant provisions of the Act CCIV of 2011, the Government Decree 101/2020. (IV. 10.), the Temporary Rules and Regulation of the University of Debrecen (hereinafter: RR), and Annex 4 Part XII. of the Rules and Regulations of the Faculty of Public Health (hereinafter: RR of the Faculty of PH), issues the following instruction as a guarantee for the predictable preparatory proceedings, in accordance with the opinion of the Deputy Deans of the Faculty and the representative of the Student Government.

The duration of the spring semester of 2019/2020 academic year lasts until 10 July 2020 at the Faculty of Public Health. According to the Rector's Instruction dated 3 April 2020, the spring semester could continue from 13 July 2020 to 31 August 2020 within the framework of the extraordinary education period (hereinafter: the extraordinary education period). During the period of extraordinary education, only such student activities may be organized that cannot take place due to the prohibition of students attending the university, and their fulfilment or evaluation cannot be ensured in the system of distance education.

In the light of the curriculum requirements reviewed and revised (15 April 2020) in accordance with the framework for distance education, it can be stated that the courses of the Faculty of Public Health can be completed until 10 July 2020, even with the ban in place on university attendance. Therefore student activities will be organized during the extraordinary education period.

The Dean's instruction hereby regulates the conduct of the final examination in the spring semester of the 2019/2020 academic year, taking into account the emergency situation.

**Legal basis:**

- Section 50 (4) of the Act CCIV of 2011 On Higher Education: “The final examination shall serve to verify and evaluate the knowledge, skills and abilities required for obtaining the diploma, during the course of which the student shall also attest that they are capable of applying the knowledge acquired. The final examination may consist of several sections – the defence of the thesis or diploma, as well as oral, written and practical tests – in accordance with criteria set out in the curriculum.”
- Government Decree 41/2020 (11 March) on the measures to be taken during the state of danger declared for the prevention of the human epidemic endangering life and property and causing massive disease outbreaks, for the elimination of its consequences, and for the protection of the health and lives of Hungarian citizens, according to Section 4 b) students shall be prohibited from entering higher education institutions.
- Government Decree 101/2020. (IV. 10.) on measures concerning higher education institutions and students during the emergency situation:
  - According to section 13. § (1) the higher education institution organizes the final examination for the students, and
  - According to Section 13 (3), the higher education institution shall be permitted to depart from the provisions related to the composition of the final examination boards, in regard to the number of the members of the final examination boards and in the appointment of external members of the board during the state of emergency. The board is minimally



composed of the chairperson and at least one other member, with at least one member being a university or college professor or an associate professor.

- Citing the letter sent by Prof. Dr. József Bódis, the Secretary of State for Higher Education, Innovation and Vocational Training of the Ministry of Innovation and Technology (reg. no. FEKF/35835/2020-ITM), “we ask you to take the entrance examinations and state examinations primarily in the form of distance education and only allow entrance to the institution if absolutely necessary for the fulfilment of the examination obligations”.

Based on the above, Sections 16 and 17 of the RR of the Faculty of PH are replaced by the following points of the Dean's instruction:

1. The final examination committee consists of 3 members. The final examination committee must be composed of at least one member being a university or college professor or an associate professor who is the chairman of the committee. The members are representing the main areas of training. The members of the final examination committee are selected by the Dean.
2. The final exam (hereinafter: FE) consists of the degree thesis defense and a written exam. The order of the FE: degree thesis defense, completion of the written exam after the successful degree thesis defense.
3. The FE is successful if the marks of all its elements individually are at least satisfactory (pass mark). If the student's performance is rated unsatisfactory (fail) in any of the elements of the FE, he/she must repeat the given part of the final examination. This can take place in the next final examination period at the earliest. Only those parts of the FE can be repeated which are unsatisfactory (fail).
4. The result of the FE is made up by the average of all grades calculated to two decimal places, acquired as part of the FE (see above Paragraph 2).
5. During the written examination part, the student proves that he/she has all the competencies that the training and output requirements set for the graduate students. The written examination part consists of an analytical work, in which the student selects two topics from the oral final examination topics list that are relevant to his/her degree thesis and then elaborates the given two topics:
  - starting out with the theoretical presentation of the two examination topics, then highlighting the interconnections with the degree thesis, and
  - next emphasizing the practical implications and relevance of the thesis in respect to the program he/she attended.
6. The evaluation aspects of the written examination part are described in Appendix 1.
7. Formal requirements of the written examination part: number of characters without spaces min. 20,000 max. 25,000 (without references, title page, figures and tables). Times New Roman font type 1.15 line spacing.
8. The written examination part has to be organized in the final examination period between 22 June 2020 and 10 July 2020.
9. The final exam topics list (Appendix 2.) will be uploaded to the e-learning system no later than the first day of the exam period, 25 May 2020.

This Dean's Instruction shall enter into force on 23 April 2020 and shall be valid until 10 July 2020 at the latest.

Judit Zsuga MD PhD  
Associate professor  
Dean of the Faculty of Public Health