



National Healthcare Service Center

IMPORTANT INFORMATION FOR FOREIGN GRADUATES 2019

Dear Graduates,

The National Healthcare Service Center (Állami Egészségügyi Ellátó Központ; ÁEEK) congratulates you for being awarded a university healthcare degree by one of our Universities.

This brochure aims to briefly summarize the procedures of the ÁEEK that are needed to access the healthcare profession granted by your diploma, either in Hungary or abroad.

After graduation your University has 30 calendar days to report the diploma details of the newly graduated students to the ÁEEK's Department of Registration in order to get them listed in the National Basic Register of the Healthcare Professionals.

(The register is publicly available: <https://kereso.enkk.hu/>)

Once you have your diploma listed in the Basic Register, you should decide if you intend to

- **leave Hungary and work abroad** (see point A) **OR**
- **stay and work in Hungary** (see point B)

We hope you find the information provided in this publication to be informative and helpful.

National Healthcare Service Center
Directorate General of Human Resources Development

A) I INTEND TO WORK ABROAD

If you intend to work abroad, your Hungarian diploma has to be recognised by the Host Country's competent authority and thereafter you will be required to get further registrations or licences depending on the host country's regulation.

It is highly recommended to contact the host country's authority first to get detailed information on the recognition procedure, including the list of the necessary documents and the confirmation if licence to practice (operational registration) in Hungary is needed or not.

Amongst the requested documents there can be multiple certificates that are issued by the **National Healthcare Service Center (ÁEEK)**. The most frequently requested certificates are the certificate of conformity and good standing.

The procedure takes maximum 30 calendar days. Normally the certificates can be issued between 8-15 calendar days. Your patience is highly appreciated.

(You can visit the ÁEEK's website for **further information on all types of certificates: www.enkk.hu** (switch to the English menu / Department of Recognition and Monitoring)

CERTIFICATE OF CONFORMITY

It attests that your diploma (in medicine, dentistry, pharmacy, nursing or midwifery) satisfies the training requirements laid down in European Parliament and Council Directive 2005/36/EC on the recognition of professional qualifications.

CERTIFICATE OF GOOD STANDING

It attests that the professional

- ✓ has a clean criminal record, and is not under the effect of a non-appealable sentence imposed for a criminal offence suspending the health care activity concerned on the day of issue of this certificate;
- ✓ is not under the effect of a non-appealable sentence imposed for the violation of the professional ethical rules;
- ✓ **is entitled or not to pursue healthcare activities in Hungary.**

The entitlement (right to practice) basically **depends on the membership in the professional chamber** (Hungarian Medical Chamber (MOK), Hungarian Pharmaceutical Chamber (MGYK), Hungarian Chamber of Health Care Professionals (MESZK) **and on the Operational Registration.***

* From 1st January 2017, if the **healthcare professional with foreign citizenship declares** that he or she does not intend to pursue healthcare activities in Hungary (currently), he or she can apply for the operational registration without the membership of the chamber. **(For further info please see Subsection 3 of point B) or contact the Department of Registration in e-mail: omn@aek.hu)**

PROCEDURE in relation to the certificates

In order to get the necessary certificates (required by the host country's authority), the following documents have **to be submitted** to the ÁEEK's **Department of Recognition and Monitoring** **via e-mail to recognition@aek.hu** (or by post or in person)

- request form (available on www.enkk.hu at [Department of Recognition and Monitoring / Certificates for recognition in a foreign country](#))
- scanned copy or photo of your passport or ID card,
- scanned copy of photo of any official document that proves your current address in Hungary or abroad (if available)
- scanned copy or photo of your diploma,
- transfer receipt about the fee of the procedure. **(15 000 HUF/requested type of certificate)**

CONTACT DETAILS OF THE DEPARTMENT OF RECOGNITION AND MONITORING	
E-mail:	recognition@aek.hu
Telephone:	(+36)-1-919-3336 (Mon-Thu: 8.30-16.00; Fri: 8:30-13:30)
Address of personal consultation:	1085 Budapest, Horánszky utca 24. (ground floor)
Opening hours:	Tuesday: 8.30-12.00. and 13.00-15.30
Postal address:	National Healthcare Service Center Directorate General of Human Resources Development Department of Recognition and Monitoring 1444 Budapest Pf.: 270.
Bank account details:	Állami Egészségügyi Ellátó Központ 10032000-01490576 From foreign account: National Healthcare Service Center Swift code: HUSTHUHB IBAN number: HU06 1003 2000 0149 0576 0000 0000 Bank: Hungarian National Bank Please note that the fee of the transfer and the exchange is also your cost!

B) I INTEND TO WORK IN HUNGARY

In order to start working as a health professional in Hungary, the following steps have to be taken:

1. Basic Register (automatic), medical stamp for doctors and dentists (by request)

After the graduation the University has 30 calendar days to report the diploma details of the newly graduated students to the ÁEEK's Department of Registration in order get them listed in the National Basic Register of the Healthcare Professionals.

Once you are registered in the Basic Register, you will have a unique registration number, which can be checked at the public database: <https://kereso.enkk.hu/>)

In case of doctors and dentists the ÁEEK's Department of Registration *ex officio* notifies the National Health Insurance Fund of Hungary (Nemzeti Egészségügyi Alapkezelő; **NEAK**) about the professionals personal details, address and basic registration number in order to prepare the professionals' medical stamps.

Despite the notification, **the medical stamp will not be prepared unless you apply for it by submitting a request form to the NEAK.** (web: <http://neak.gov.hu/>; e-mail: neak@neak.gov.hu; stamp request form can be downloaded: <http://www.oep.hu/nyomtatvanytar/> - Kérelem az első névre szóló orvosi bélyegző kiállítására iránt)

2. Membership to the competent professional chamber (by request)

Membership of the competent professional chamber is compulsory for those, who are intending to work in Hungary. For the details of the procedure (form, fees, etc.), please contact your chamber:

- **doctors, dentists:** Hungarian Medical Chamber (www.mok.hu; Magyar Orvosi Kamara)
- **pharmacists:** Hungarian Chamber of Pharmacists (www.mgyk.hu; Magyar Gyógyszerészeti Kamara)
- **healthcare professionals (physiotherapists, nurses, midwives, etc.):** Chamber of Hungarian Healthcare Professionals (www.meszk.hu; Magyar Egészségügyi Szakdolgozói Kamara)

3. Operational Registration ('működési nyilvántartás') (by request)

In order to provide healthcare services unsupervised, - besides the chamber membership - the professional has to hold a valid operational registration. The application should be submitted to the ÁEEK's **Department of Registration and Training**.

Further information can be found on the ÁEEK's website (www.enkk.hu / English menu / Department of Registration and Training) or you can contact our colleagues.

PROCEDURE in relation to the operational registration

For your first operational registration, please be informed that you need to submit the following documents:

– **filled out and signed application form**

The registration to the Operational Register is only possible upon request, therefore applicants are required to fill out the application form and submit it either by post (as a registered letter) or in person (at our customer service) (Download: www.enkk.hu – [Department of registration and training \(basic and operational registry/application forms](#) or available at the customer service)

– **transfer receipt of the administrative fee**

Upon first registration **3.000,- HUF** administrative fee has to be paid by bank transfer to the bank account held by ÁEEK (**bank account number: 10032000-01490576-00000000**). (The acknowledgment of the payment shall be attached to the application.)

– **Either the proof of membership of the chamber** (if you are intending to work in Hungary) **Or the declaration form for foreign citizens** (if you are intending to work abroad and the Hungarian registration is required by the Host Country)

Membership of the competent professional chamber is compulsory for those, who are intending to work in Hungary!

If you are a healthcare professional with foreign citizenship who do not intend to work in the area of healthcare currently in Hungary and the license for the healthcare activity – certificate of the Hungarian operational registration – is only necessary for the recognition of your professional qualification abroad, it is not obligatory to have the membership of the chamber.

As indicated above, healthcare professionals can obtain operational registration without the membership of the chamber, provided that the Hungarian or English version of the Declaration for foreign citizens has been attached to the application form.

CONTACT DETAILS OF THE DEPARTMENT OF REGISTRATION AND TRAINING

Address:	1085 Budapest, Horánszky utca 24. (ground floor)
Opening hours:	Monday to Thursday 8.30-15.30
E-mail:	omn@aeek.hu
Telephone:	(+36)-1-411-1146 (Mon-Thu: 8.30-15.30)

4. Working as a self-employed (by request)

If you intend to provide healthcare services as a self-employed, you are required to have an operational licence ('működési engedély') too, for which you can apply at the Policy Administration Service of Public Health of the territorially competent Government Office. (Contact details of the regional offices: <http://www.kormanyhivatal.hu/hu/elerhetosegek>)

5. Entering a specialist training programme

In case you have plans to enter a specialist training programme in Hungary, for detailed information (such as language requirements, training costs, opportunities for financial support) please contact the Continuing Education Center of your University.