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|  | **Submission of the Thesis / Application form for the Final Examination (Important Information)!!!** |

Dear Student!

The deadline for submitting the thesis is **31 October/March - 16:00**. The Thesis must be submitted at the Registrar’s Office in two bound copies. (After the successful Thesis Defense the student gets back one of the bound copies.)

***When submitting the Thesis the following forms have to be handed in as well:***

* 2 bound copies of the Thesis
* A pdf version of the Thesis (to be submitted either on CD or on a pendrive.)
* Sheet for thesis submission form
* Form for proposal of reviewers
* Application form for final exam

**Thesis submission can be considered completed only if all the above criteria are met!**

**The forms are only acceptable if they are typewritten and signed!**

According to the Rules and Regulations a one-week extension of the submission deadline can be requested until **27 October/March 16:00.** The request for extension has to be forwarded to the Registrar’s Office and you can send it via e-mail in a scanned form.

**Photos taken of the document are not acceptable!**

***All the necessary documents can be found at the following links:***

<http://www.nk.unideb.hu/en/request-and-other-forms>

<http://www.nk.unideb.hu/en/thesis>

The requirements for the Thesis writing can be found at the above link!

The inner title page has to contain the name of the Department where the Thesis has been written and the name of the Head of the Department too. The Thesis has to be signed by the Supervisor and the Head of the Department will sign the Thesis after it was submitted.

***The following documents have to be filled and bound to the end of the Thesis (both copies):***

* Declaration of plagiarism (goes to the end of the Thesis)

After the Thesis has been accepted by both reviwers, the Thesis has to be uploaded to the University of Debrecen Electronic Archive (DEA). **It has to be uploaded in a protected pdf form until 8:00 on the day that precedes the day of the Thesis Defense. You can find the upload guide here:** <https://dea.lib.unideb.hu/dea/bitstream/handle/2437/85081/Thesis_upload_guide.pdf?sequence=34&isAllowed=y>

Best Regards,

the Education Office